

The Fishers Island Union Free School

# Board of Education Meeting Agenda



Date: July 10, 2018

Time: 6:00 PM Public Meeting

Location: Fishers Island School Spanish Room

[Distributed 7/6/2018]

# Board of Education

Jamie Doucette  
William Bloethe  
Linda Mrowka  
Thomas Shillo  
Robin Toldo

## Contact Information for Board of Education

<b>Member</b>	<b>Home Phone</b>	<b>Email</b>
William Bloethe	788-5551	wr.bloethe@fischool.com
Jamie Doucette	788-5507	j.doucette@fischool.com
Linda Mrowka	788-5686	l.mrowka@fischool.com
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Robin Toldo	788-7591	r.toldo@fischool.com

## Public Participation Guidelines

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

**Board of Education Meeting Agenda**  
**Annual Reorganizational Meeting**  
**July 10, 2018**  
**6:00PM Public Meeting**

**1. Call to Order/Attendance**

**2. Pledge of Allegiance**

**3. Additions to the Agenda**

**4. Election of Officers**

- 4.1 Election of President
- 4.2 Election of Vice President
- 4.3 Administration of Oath of President
- 4.4 Administration of Oath of Vice President

**5. Appointment of Positions**

- 5.1 Appointment of District Clerk- Leslie Tombari
- 5.2 Appointment of District Treasurer – Julie Mrowka
- 5.3 Appointment of Claims Auditor - Sharon Patterson
- 5.4 Administration of Oath

**6. Appointment of Positions**

- 6.1 School Physician- Island Health Project
- 6.2 School Attorney- TBD after RFP
- 6.3 Census Enumerator- Julie Mrowka
- 6.4 Central Treasurer, Extra-Curricular Activity Fund – Jim Eagan
- 6.5 Attendance Officer- Julie Mrowka
- 6.6 Independent Auditor- EFPR Group
- 6.7 Internal Auditor- Exemption Filed with and approved by New York State
- 6.8 Purchasing Agent- Alysanne Horn
- 6.9 Records Officer- Karen Goodwin
- 6.10 Title IX Officer- Christian Arsenault
- 6.11 Receiver and Agent of Federal Funds- Karen Goodwin
- 6.12 Recording Secretary to the Board- Michele Klimczak
- 6.13 Committee on Special Education Chair- Christian Arsenault

**7. Designations**

- 7.1 Official Bank Depository for All Funds- Bank of America
- 7.2 Regular Meetings- Third Wednesdays Monthly
- 7.3 Official Newspaper- The Suffolk Times

**8. Authorizations**

- 8.1 To Certify Payroll- James Eagan
- 8.2 To Approve Budgeted Professional Development Conferences- Christian Arsenault
- 8.3 Designation of Signatures on Checks for General Fund, Repair Reserve, and Faculty Housing (One Signature)- Board President, Board Vice President, District Treasurer or School Principal

## **8. Authorizations (Continued)**

- 8.4 Designation of Signatures on Checks for Extra-Curricular Fund (Two Signatures)-  
Board President, Board Vice President, District Treasurer, and/or Principal Christian  
Arsenault
- 8.5 Budget Transfers- Karen Goodwin
- 8.6 Grants in Aid- Christian Arsenault
- 8.7 Class Fundraisers- Christian Arsenault

## **9. Official Undertaking (Bonding of Personnel)**

- 9.1 District Clerk- Leslie Tombari
- 9.2 District Treasurer- Julie Mrowka
- 9.3 School Business Manager- James Eagan
- 9.4 All Members of the Board of Education

## **10. Action Items**

- \*10.1 Motion: To Approve the Board of Education June 20, 2018 Meeting Minutes
- \*10.2 Motion: To Accept the Letter of Agreement with the Fishers Island Community  
Center and Authorize Principal Arsenault to Sign Agreement
- \*10.3 Motion: To Approve the RFP for Architect/Engineer
- 10.4 Motion: To Approve the Contract with Aztec Office for Copy Machine Leases and  
Printer Maintenance (Handout)

## **11. Public Participation**

## **12. Adjournment**